



**ETJ-MPA Checklist (C.o.C)
For Commercial and Multi-Family**

Upon receipt of an applicable application by the Office of Fire Marshal of Bexar County, Texas, the Fire Marshal, or his designee, shall refer the application to the Development Services Department for review.

The Development Services Department shall review the application and all associated plans for compliance with all applicable provisions of this to the applicant and provide a copy of such certificate to the Office of the Fire Marshal upon a finding that the application complies with all applicable provision of this article.

- Use-Determined by the Zoning Section
 - Will outline the allowed uses before the application can be completed and issued a Certificate of Compatibility.
- MLOD [Military Lighting Overlay District]
 - Outdoor lighting will be reviewed using either spec sheets or photometric plans depending on the method chosen. Outdoor lighting on commercial and multi-family sites will be inspected.
- MSAO [Military Sound Attenuation Overlay] – Where applicable
 - Will ensure that a letter is provided from an architect or engineer which certifies that the construction meets the MSAO requirements.
- AHOD [Airport Hazard Overlay District] – Where applicable
 - The height of the structure from ground level and number of stories will be included on the application. An elevation drawing sheet will be required for buildings five (5) stories or higher in height; which indicates height of the building in feet and number of stories shall be provided to DSD for review. Will be inspected by Bexar County, but we will include the height, along with the number of stories, on the Certificate of Compatibility.
 - NOTE: This is crucial for buildings in the Lackland area since it has an AHOD layer on their map

A copy of an approved MPA Certificate of Compatibility shall be maintained and displayed by the applicant on the premises where the work is being conducted.

The Development Services Department may, upon a finding of incompatibility, refer an application to the appropriate review board or commission for additional review prior to the issuance of an MPA Certificate of Compatibility.